**CASE COMMITTEE CHARTER**

**NAME / TITLE: CASE Guidelines Committee**

CHAIR: Kirk Haverland, Larson Engineering

MEMBERSHIP COMPOSITION:

Members of the committee are volunteers from current / active CASE member firms.

(See attached list of current members)

STRATEGIC ALIGNMENT:

In alignment with CASE’s strategic plan, the CASE Guidelines Committee will be responsible for:

Strategic Goal 1: Developing new national guidelines on topics benefitting the practice of structural engineering.

Strategic Goal 2: Update existing guidelines on an as-needed basis.

Strategic Goal 3: Provide information to CASE members based on inquiries.

CASE COMMITTEE PURPOSE (ROLE):

The committee is responsible for developing and maintaining national guidelines of practice for structural engineers

CASE COMMITTEE YEARLY OBJECTIVES:

Objective 1: Start one new guideline.

Objective 2: Complete one new guideline.

Objective 3: Prepare article for magazine publication.

ACCOUNTABILITY:

The committee is accountable to the CASE Executive Committee, CASE Executive Director, the active CASE Members.

EFFECTIVE DATE: May 15, 2012

DURATION:

Until amended. Annual review of committee Charter performed by the CASE Chair and Chair-Elect.