



## ACEC Young Professional of the Year Award Guidelines

**This award is intended to recognize the accomplishments of our young professionals who have contributed to the engineering profession and impacted society.**

1. **Name of Award:** ACEC Young Professional of the Year
2. **Nominations:** Nominations for this award shall only be made through Member Organizations (MO). A nominee shall be employed at a member firm of their respective MO. No more than two nominations shall be submitted per MO.
  - a. Nominations are due on or before **Tuesday, May 1, 2018** at ACEC.
  - b. All nominations must be submitted electronically to Daisy Nappier, ACEC Fellows Committee, at [dnappier@acec.org](mailto:dnappier@acec.org).
  - c. All nominations must be complete and submitted electronically on the nomination form provided.
  - d. Incomplete nomination forms may delay processing and not meet the deadline.
3. **Evaluation of Nominees:** The evaluation of the nominees for the award will be made by the Awards Subcommittee of the Fellows Committee.
4. **Selection of Award Recipients:** The majority of the Awards Subcommittee must recommend a nominee to the Fellows Committee. The majority of the Fellows Committee shall be required to select the recipients. Not more than five (5) awards may be given each year.
5. **Criteria for Award:**
  - a. The nominees shall be employees of ACEC member firms.
  - b. The nominees shall be engineers 35 years of age or younger as of December 31, 2017 to apply for the following year program.
  - c. The nominees shall be a registered Professional Engineer.
6. **Presentation:** The award shall be made to the recipients in person at ACEC's Fall Conference and such other recognition as the Fellows Committee may determine.