

**American Council of Engineering Companies
of Louisiana
Board of Governors' Meeting
January 13, 2017
The Engineering Center**

BOG present: Bob Schmidt, Ryan Spillers, Raymond Reaux, Andree Cortez, David Leslie, Andy Craig, Lynne Roussel, Kurt Evans, Tony Arikol, Steve Robertson, David Dupre, and Michael Thomassie

BOG with prior engagements: Brad Graff, Alison Catarella-Michel, Craig Campbell, Nathan Junius, and Laurence Lambert

STAFF: Dan Mobley and Janet Tomeny

Additional Guest(s): Ed Wedge, John Basilica, Bob Boagni, Mark Lambert, Thomas Gattle, Phil Graham and Steven Loeb.

President Schmidt called the meeting to order and approval of the Agenda. A motion was made by Mr. Evans and seconded by Mr. Spiller to approve the Agenda. Motion passed unanimously.

President Schmidt called for the approval of the November 18, 2016 minutes. A motion was made by Ms. Cortez and seconded by Mr. Dupre that the minutes be approved. Motion passed unanimously.

PRESIDENT'S REPORT: No Report

TREASURER'S REPORT (Financials Attached)

Mr. Craig advised that he and Mr. Mobley reviewed the attached financial report with Mr. Graham. Mr. Graham reported on the November-December 2016 financials noting that current cash on hand of \$206,835. Mr. Graham reviewed the Profit & Loss worksheet and the checking account registry noting that the Study Tour deferred income has been paid out. Also, Mr. Craig noted that a new income line item has been added indicating revenue received on the new media advertising program. A motion was made by Mr. Evans and seconded by Mr. Reaux to approve the November and December 2016 financials. Motion passed unanimously.

COMMITTEE REPORTS

Membership: No report.

Continuing Education: No report.

Public Relations:

Mr. Mobley advised the Board of the new media advertising program offered to membership noting it was full to capacity within 24 hours. Ms. Tomeny explained the annual cost of \$1,500 includes one year advertising on web and newsletters, one free registration to Project Outlook and Chapter luncheon tickets.

Legislative Committee: No report.

CLIENT COMMITTEES

Transportation: President Schmidt spoke of the three (3) year partnership initiative between LDOTD and ACECL with the focus on ways to improve the consultant procurement process, standards and outcomes. As a number of the original initiatives have been approved, and by this Board in May 2015, the procurement initiative had additional work. In the past year, meetings have commenced to discuss concerns and questions by ACECL. President Schmidt introduced Mr. Ed Wedge, Mr. John Basilica and Mr. Bob Boagni whom were in attendance to give a presentation on LDOTD's recommendations relating to the rating methods. (power point presentation attached). Mr. Wedge advised of future steps: Chief/Secretary approval; FHWA concurrence; implementation plan to include training of LDOTD staff, training of consultants, receiving consultant organizational charts, and updating web page. Mr. Wedge also noted that these are not statutory changes and this initiative will be evaluated quarterly for the one year pilot program and hopes to get all approvals by April 2017.

After LDOTD's presentation comments, concerns and next steps were discussed as follows:

- (1) Mr. Wedge will further clarify the definition of domicile
- (2) Mr. Wedge will clarify the workload language in the evaluation procedures memorandum noting that the contract amount is 100% total of the prime's contract amount at the time of the advertisement
- (3) LDOTD's plan is to have firms submit their one (1) year organizational chart (Firm Size) at the same time labor rates data are submitted, February & September. Due to time constraints, Mr. Wedge is not certain this can be done by February 2017 but LDOTD will not wait until September therefore, the first organizational chart submitted may be used less or greater than 12 months.

A motion to authorize President Schmidt to sign the DOTD-ACEC/L Consultants Contracts Services Review Initiatives document (copy attached) approving Issue Nos. A-1.2.2; A-1.3.1; A-1.5.1 and A-1.6.1 as reported in Mr. Wedge's power point presentation was made by Mr. Arikol and seconded by Mr. Evans with the understanding and agreement by LDOTD to consider the discussed noted language changes at this Board meeting and that LDOTD will review the initiatives quarterly. Motion passed unanimously.

Mr. Wedge also advised of other LDOTD policy changes including waiting on FHWA's approval of the CFR's policy and procedure manual. Also, recent revisions to the protest and selection procedures were issued and clarification of the timeline of workload documentation. Per ACECL members, Mr. Wedge will be looking at overhead rates and profit and LDOTD will ask for ACECL's input.

Mr. Evans inquired on how to communicate to ACEC membership the results of the approved initiatives and after discussion, it was noted that an April Transportation Roundtable will be scheduled and ALL initiatives will be presented, not just procurement. Mr. Mobley will work with Mr. Wedge on scheduling.

FP&C: No report.

Fire Marshal: No report.

CPRA: No report.

DEQ: No report.

Department of Health & Hospitals: No report.

INDUSTRIAL & FEDERAL AGENCIES COMMITTEES

Corps of Engineers: No report.

USDA Rural Utilities Services: No report.

LIAISON COMMITTEES

AIA: No report.

LAGC: No report.

LES: No report.

LAPELS: No report.

ASCE: No report.

General Counsel Report: No report.

National Director's Report:

Mr. Arikol advised that he received correspondence from ACEC asking for national board candidates.

Chapter Presidents' Report:

Baton Rouge: No report.

New Orleans: No report.

Lafayette: No report.

Shreveport: No report.

Executive Director's Report:

Mr. Mobley suggested that due to the Strategic Planning Session to convene at 12:30 p.m. with Angele Davis, it is his opinion that there are no items on the previously approved agenda that needs immediate action, and therefore request to adjourn the meeting.

A motion was made by Mr. Reaux and seconded by Mr. Spillers to amend the Agenda due to time constraints. Motion passed unanimously.

Unfinished Business:

No report.

New Business:

A motion was made by Mr. Evans and seconded by Mr. Dupre for preliminary membership approval to WDG, LLC. Motion passed unanimously.

Next Meeting: The next Board Meeting will be held at the Baton Rouge Renaissance Hotel on Thursday, February 16 beginning at 9:00 a.m. and ending prior to the 1:00 p.m. Critical Issues program.

A motion to adjourn was made by Ms. Cortez and seconded by Mr. Evans. President Schmidt adjourned the meeting without objection.