



MaineDOT/ACEC-Maine Joint Transportation Committee

January 26, 2015

Meeting Sign-In Sheet (X = attendance)

	Name	Organization	Email address for names not listed below
	Mark Adams	Sebago Technics Inc.	
X	Patrick Adams	MaineDOT - Planning	
X	Norman Baker	TYLin International	
	Chris Bean	CLD Consulting Engineers	
X	Steve Bodge	MaineDOT– Highway Program	
X	Tim Bryant	VHB	
X	Jack Burgess	Becker Structural Engineers	
X	Robert Chaput	S.W. Cole Engineering, Inc.	
X	Rich Crawford	MaineDOT-Bur. Project Dev.	
X	Kevin Cummings	MaineDOT -	
X	Peggy Duval	Kleinfelder	
	Wayne Emington	FHWA- Maine Division	
X	Don Ettinger	Gorrill-Palmer	
X	Debbi Farrell	MaineDOT - CPO	
X	Brad Foley	MaineDOT-Highway Program	
X	Darrell Ford	Parsons Brinckerhoff	
X	Wayne Frankhauser	MaineDOT – Bridge Program	
	JoAnn Fryer	CLD Consulting Engineers	
X	Jason Gallant	CMA Engineers	
	Tom Gorrill	Gorrill - Palmer	
	John Goudreault	URS Corp.	
X	Tony Grande	VHB	
	Gina Gulseth	Terracon	
X	Steve Hodgdon	VHB	
	Dan Hudson	CMA Engineers	
	Brian Keezer	MaineDOT- Traffic	
	Brian Kittridge	MaineDOT	
	Bob Klimm	Parsons Brinckerhoff	
	Roland Lavallee	HNTB	
X	Evan Lowell	TransSystems	
X	James Mansir	Erdman Anthony	
X	Cheryl Martin	FHWA – Maine Division	
X	Israel Maynard	Stantec	
X	Dale Mitchell	HNTB	
	Mike Moreau	MaineDOT – Utility Engineer	
X	Jenn Paul	MaineDOT-Multimodal	
	Todd Pelletier	MaineDOT	
X	Mark Peterson	Golder Associates	
X	Paul Pottle	FST	
	Bill Pulver	MaineDOT-Bur. Project Dev.	
X	Scott Rollins	MaineDOT-Bur. of Planning	



MAINE DEPARTMENT OF TRANSPORTATION
and
AMERICAN COUNCIL OF ENGINEERING COMPANIES
Quarterly Meeting – Meeting Minutes
January 26, 2015 – 1:30 to 3:00

1. Introductions
2. Review Agenda
3. MaineDOT Updates (Including personnel changes).
 - CADD - Bob Skehan
 - Department is undergoing the Windows 7 upgrade.
 - CADD Subcommittee is reviewing the MaineDOT CADD Manual and CADD Standards.
 - CADD Subcommittee has held one meeting. Peggy will follow up with the subcommittee co-chair.
 - The CADD Standards on the MaineDOT website are in progress.
 - STIC Funds for 3-D Modeling – MaineDOT has not started the work proposed under the EDC grant due to the work involved with the Windows 7 upgrade. The EDC project will look at the process for construction management and develop training and a manual.
 - Contract Procurement Office – Debbi Farrell
 - Department-wide RFQ – In the last week of the shortlisting phase. Letters should go out between mid-February and March 1st. MaineDOT will post the revised prequalified list of consultants and re-open the “Open Prequalification”.
 - Project Development will interview all construction management/inspection services areas through one interview. Multimodal Program will do the same.
 - Audited overhead rates and field rates are required to get a Construction Services GCA.
 - Future Department-wide RFQ Schedule Update:
 - Construction GCA Contracts this time around will be for 3.5 years. Next RFQ will be in 2017.
 - Environmental Services and Planning - next RFQ 2016
 - Project Development/M&O – next RFQ 2018
 - Highway – Brad Foley
 - Engineering Instructions Update – Now posted on MaineDOT’s website and is up to date. The Department is looking into date stamping the Engineering Instructions.
 - Heath Cowan left MaineDOT and Steve Bodge is the new Assistant Highway Program Manager
 - Many Firms are requesting one-on-one meetings with the Highway Program. Brad is delaying these meetings until completion of the GCA selection process.
 - There are few new projects in the work plan but they are looking at more in 2016.
 - 60 to 70% of the work is currently being done by consultants.
 - Materials Testing – Kevin Cummings
 - James (Ryan) Robinson is the new Lab Supervisor in Freeport
 - Multi-Modal – Jeff Tweedie
 - Jeff asks that all consultants working with the municipalities remind them that Title 6 Assurances need to be signed by all sub-recipients
 - Planning – Scott Rollins
 - New Outreach Office – the individuals below will act as liaisons to the municipalities. Statewide public meeting afternoon and evening sessions will be held across the state prior to finalizing MaineDOT’s Long Range Plan.
 - Dan Stewart – Region 1

- Jennifer Smith – Region 2
- Dwayne Scott – Region 3
- Fred Michaud – Regions 4 & 5
- Chris Mann – MPO's and RPO's
- New Multimodal Planning Division lead by Sue Moreau will include:
 - Bill Hurley, Transit Supervisor
 - Patrick Adams, new Bicycle Pedestrian Coordinator
 - Aviation
- New workplan – \$2 billion for 3 years
- Property Office – No report
- Utility – No report
- Bridge – Wayne Frankhauser
 - Steve Bodge, PM left the Bridge Program
 - Posting a new PM position
 - Ron Taylor, PE, New hire – Area Construction Manager and Construction Manager for Sarah Mildred Long Bridge Replacement
 - Projects – The new workplan projects are just getting up and running
 - \$60 M in new work and supplemental project funding
 - Just starting to make team assignments
 - High focus on preservation
 - Load Ratings – should be more assignments
- Keeping Our Bridges Safe Report – Updated from 2002 and looking out another 10 years.
- Bridge Maintenance – No report

4. Title 6 Update – Theresa Savoy

- New Title 6 Assurances that sub-recipients will be required to sign
 - Need to make sure low income individuals are able to participate
 - Municipalities and MPO's need to sign if they receive funding
 - Appendix A & E have to be included in every contract.
 - Appendix C & D for property acquisition
 - Appendix B is for Federal Agencies and is not required
 - Link for all can be found on the MaineDOT website
<http://www.maine.gov/mdot/civilrights/title6.htm>

5. Complete Streets – Scott Rollins

- MaineDOT's Complete Streets Policy <http://www.maine.gov/mdot/completestreets/>
 - Must consider the needs of all users when developing a project or must identify why we have not addressed those concerns.
 - Documentation is at the PDR level

6. Forecast of 2015 Construction Support Services Requirements – Eric Shepherd, Scott Bickford, Jen Paul, Kevin Cummings

- There will be needs in all of the regions. MaineDOT will send out a list to all Construction Services GCA firms requesting staffing availability for the Regions and Programs.

7. Standard Specifications – Guy Whittington

- Currently building the Repair Specification
- Construction Documentation Training for Consultants will be organized through ACEC. It is scheduled for April 1, 2015. Link for the training can be found on the ACEC Maine website.
<http://www.acec.org/maine/events/>

8. ACEC Sub-committees – Update from teams that have met since our last meeting.
 - Bridge Design – Last met on 1/16/2015
 - Discussion included the work plan and ideas for training programs.
 - Ben Foster has been joining the meetings to with respect to Load Ratings. Ben expects that consultants are using engineering judgment and creativity on their assignments.
 - Next meeting on 3/17/15 will focus on Next Beam cracking issues.
 - Highway Design – Last meeting was in mid December 2014.
 - Partnered with MaineDOT on Engineering Instructions and the revisions date next to the documents are helpful.
 - MaineDOT is working on Sample Plans.
 - Be Schonewald presented on the new specification and standard details for signal and sign foundations.
 - LPA – Focusing on Small Harbor Improvements
 - The team wants to focus on education – the person within the Municipality who plans the project is not necessarily the person who delivers it.
 - Multimodal – Last meeting was in October, 2014.
 - Marine Facilities Design Guide will be discussed at the next meeting at meeting
 - Minutes posted on the ACEC Website
 - Most projects are still using the Navy Design Data.

9. 2014 Calendar Year Delivery Performance Summary – Rich Crawford

- 2014 was the fourth year in a row that MaineDOT exceeded their delivery goal
 - Bridge – 87%
 - Highway – 92%
 - Multimodal 81%
 - LAP Projects 32%

MaineDOT is concerned with the low percentage of LPA projects delivered on time. They are considering the following:

- Loss of Funding for projects not moving forward
- Disallow some Municipalities from administering projects
- Municipalities are required to submit monthly project progress reports
- MaineDOT asks Consultants to help the Municipalities they are working with move the projects forward.

10. State Transportation Innovation Council – Bill Pulver/Cheryl Martin

- EDC III
 - 3rd Roll out of innovations – 11 Innovations selected
<http://www.fhwa.dot.gov/accelerating/edc3.cfm>
 - Maine focused on six innovations
 - 3D Engineered Models
 - Continue to use geosynthetic Reinforced Soil abutments
 - E Construction (getting rid of the paper)
 - Smarter Work Zones (Wise Estimator)
 - Data Driven Safety Analysis Peer Exchange
 - Road Diets
 - Ultra High Performance Connections for pre-fabricated concrete bridges
- Next Meeting February 5, 2015
- Next round of \$100,000 STIC incentive funds are available. The group would like to see 2-3 ideas submitted.

- MaineDOT received \$1 M towards SML Bridge Replacement for using CM/GC Contracting method.

11. Maine Turnpike Authority – Kristi Van Ooyen

- MTA issued their Highway and Bridge RFP on Friday, January 23, 2015
- 12 consultants were invited to submit. All firms must hold a current MaineDOT Bridge Design GCA and be prequalified for Highway Design.
- MTA anticipates that two firms will receive five year contracts.
- No determination on the value other than approximately \$2 – 3 Million

12. Agenda for next meeting

Email items to Peggy Duval two weeks in advance of the next meeting

13. Next meeting: April 13, 2015 – 1:30 to 3:00