ACEC Online Class Registration Form

Please register me for:

Online Class 1: ____________________________________________ Date: __________

Online Class 2: ____________________________________________ Date: __________

Online Class 3: ____________________________________________ Date: __________

* Unless otherwise specified, all online classes begin at 1:30 p.m. and end at 3 p.m. Eastern.

For a complete list of Online Classes available On-Demand, go to https://www.acec.org/education/on-demand-online-classes.

If you are paying by check, please print out form and mail with your payment to:

ACEC Continuing Education
Attn: Online Seminar
1015 15th Street, NW, 8th Floor
Washington, DC 20005-2605
Phone: 202-347-7474
Fax: 202-789-7220, Attn: Online Seminar

How It Works...

Upon receipt of your registration form and payment, you will receive a confirmation email. This email contains instructions for logging into the live online class and watching the presentation.

Attendee Information

Name: ____________________________________________________________

Title: ____________________________________________________________

Firm Name: ______________________________________________________

Firm Address: ____________________________________________________

City: ______________________ State: ____ Zip Code: ________

Telephone: ______________________ Fax: ______________________

E-mail: _________________________________________________________
Registration Fees (Per connection)

_____ $229 - ACEC Members (or $179 for 60 minute classes)
_____ $329 - Non-Members (or $279 for 60 minute classes)

Payment Options
ACEC can accept payment by:

_____ Visa
_____ MasterCard
_____ American Express
_____ Check (Make payable to: ACEC/Online Class)

*If paying by check, do not submit by fax. Please print this form and mail to ACEC with your payment. Thank you.*

If paying via credit card, please fill out information below:

Credit Card Number: ________________________________
Expiration Date: __________________________
CVV Code: __________________________
Name on Card: ________________________________
Authorized Signature: ________________________________

*Print this form and fax to 202-789-7220*

Questions regarding ACEC online classes? Send an e-mail to education@acec.org or call (202) 347-7474.

Refunds, credits, substitutions and cancellations

For cancellations received by ACEC at least thirty (30) days before the program date, ACEC will issue a full refund of registration fees, less a $100 administration fee. For cancellations received by ACEC between twenty-nine (29) and fifteen (15) days before the program date, ACEC will issue credits toward future ACEC education seminars. Credits are valid for six months toward any ACEC seminar. For cancellations received by ACEC fifteen (15) days or less before a program date, ACEC will issue no refunds or credits. In addition, ACEC will issue no refunds or credits for "no-shows." Substitute attendee registrations may be made at any time.